## What to expect during the admission process

- To be considered for admission the patient must meet the following criteria-
  - 1. Patient must be medically stable
  - 2. Patient has a confirmed diagnoses (the patient does not have conditions that require further testing for proper diagnosis)
  - 3. Patient does not require inpatient hospital evaluation or treatment; and has an identified skilled nursing need or rehabilitation need that cannot be provided on an outpatient basis or through home health services.
- A facility liaison will meet with you at the hospital and share our brochure and their business card with you. Please provide a list of home medications at this time to the liaison.
- When a patient is being considered from the hospital, the following documentation is required to be sent from the referring hospital:
  - a. History and physical
  - b. Any consult reports
  - c. Any operative reports
  - d. Lab, x-rays, CT, MRI did during the hospital stay
  - e. Immunization history with last time Influenza and Pneumonia vaccine administered f. Last 3 days of any Physical, Occupational, or Speech therapy received during hospital stay
  - g. Last 3 days of physician progress notes
  - h. Last 3 days of medication administration while at the hospital
    - i. Name of any other attending physician and contact number for a continuum of care, such as:
    - ii. Orthopedics; Cardiologist; Nephrologist, Oncologist; etc...
    - iii. We will need orders for the following:
    - iv. Orders to admit to the nursing facility
    - v. Orders for medications and treatments the physician want the nursing facility to provide with complete medication reconciliation orders, including:
      - a. Over the counter medications
      - b. Vitamins
      - c. Herbal treatment
    - vi. List of any follow up appointments needed with any physicians
- If you have chosen us as your Skilled Nursing provider, then we will have you sign a consent to treat before you discharge from the hospital. If the patient is unable to sign for self, then a POA will sign for the patient.
- When you arrive at the Skilled Nursing Facility, you will be taken to your room immediately and a staff member will meet you there.

- The patient or POA will be responsible for signing our admission packet agreement prior
  to services being rendered once the patient has arrived. Our expectation is that will be
  completed within the first hour or two of admission. The admission packet may include
  the following but is not limited to:
  - a. Basic information such as name and address
  - b. Health insurance information including co-pay information
  - c. Telephone numbers of family members or friends to contact in case of emergency
  - d. Consent to treat if not previously signed
  - e. Consent to release information to insurance companies
  - f. Agreement to pay charges not covered by insurance
- A nurse will be available to do the admission assessment within an appropriate timeframe.
  - a. Please have a list of your home medications with the drug, dose and times you take. Include all dietary supplements such as vitamins, minerals and any OTC medications.
  - b. Please inform nurse of any allergies to food or drugs.
  - c. Provide any written instructions from your discharge at the hospital.
- Please feel free to bring the following:
  - a. Toiletries
  - b. A robe if you have one you wish to wear
  - c. Sleepwear if you choose to not wear the gowns provided
  - d. Slippers
  - e. Eyeglasses, hearing aids and dentures (if they are used at home)
  - f. A C-PAP machine to help with breathing if one is used at home or a Bi-Pap
  - g. A few personal items such as photographs of loved to make the stay more comfortable
  - h. A cell phone and charger
- Our facilities are NON-SMOKING. We do not allow Alcohol or drugs to be brought into the facility.
- Pets may visit but these visits must be scheduled with the Executive Director and shot records must be received. Pets must remain outside in the courtyards for visits.
- Medications can take some time to receive in-house. We do not have an in-house pharmacy and sometimes it takes up to 4 hours to receive medications. If it is a late admission, please know that it can take longer to receive the medications. If there are changes that have-to-have a physicians order, then this can alter the timeframe as well.
- Our main goal is to restore and improve health so that patients can return home.